

**Cape Vincent Planning Board**  
**APPROVED**  
**Meeting Minutes**  
**October 12, 2011**

Members present: K. Bourcy, D. Macsherry, and Butch Cullen.

The meeting was called to order at 7:05 PM.

A quorum was established and the Pledge of Allegiance was recited.

Karen Bourcy made a motion and was seconded by Butch Cullen to approve the minutes from the 9/14/2011 meeting pending changes of names on Public Hearing for Deangelis/Forger to Mason/Aubertine. All in favor.

**OLD BUSINESS:** The Board completed the SEQR process for the Feinberg Beadles Point Cottage Trust lot line shift. Butch Cullen made a motion and was seconded by Karen Bourcy to declare this action to be a Type 2 action and issued a negative declaration. D. Macsherry – yes, B. Cullen – yes, & K. Bourcy – yes. Butch Cullen made a motion to approve lot line shift with the condition that the survey plot be provided no later than 11/9. The motion was seconded by Karen Bourcy, B. Cullen, D. Macsherry – yes, B. Cullen – yes, & K. Bourcy – yes. Lot line shift approved.

The Public Hearing for Mason/Aubertine Minor Subdivision was opened at 7:10 p.m. They wish to subdivide a 1.66(+/-) acre parcel into two equal parcels. There were no public comments, thus the hearing was closed at 7:11 pm. The Board completed the SEQR process. B. Cullen made a motion and was seconded by K. Bourcy to classify the project as unlisted and to declare a negative impact on the environment. K. Bourcy introduced a resolution to approve the subdivision and was seconded by B. Cullen, D. Macsherry – yes, B. Cullen – yes, & K. Bourcy – yes. Therefore the minor subdivision was approved, survey maps were stamped approved and given to the applicant. A milar map will be stamped at a later date for the client when presented to the Acting Chairman.

**CORRESPONDENCE:** A letter was received from Aubertine & Currier regarding an article in the Watertown Daily Times newspaper in which comments were made at a recent County Planning Board meeting about the receipt of incomplete site plan applications from local Planning Boards. It was determined that the article was specifically referring to the application materials submitted by the Cape Vincent Village Planning Board in reference to the Metalcraft Marine proposal. The Aubertine and Currier letter discussed the mandates for application development and submission and is a worthwhile reminder to all local Planning Boards.

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**NEW BUSINESS:** D. Macsherry discussed the scheduling of a public meeting, hopefully in November, with the BP wind project developer and the Town's legal and engineering consultants. He related that B. Cullen had expressed concern that the SEQR process does contain time-frame guidelines that planning boards and developers are expected to follow. Mr. Macsherry and Mr. Cullen subsequently met with the Town's attorney and all agreed that it would be prudent to contact all involved parties to request a joint public meeting. The meeting would be held strictly to agree on a time-frame by which the review of BP's Supplemental EIS could be initiated and completed. It is understood that the Planning Board is still short of its five-member complement (and the two alternate members now being proposed), but this should be remedied by the turn of the new year. Mr. Macsherry also acknowledged that if a moratorium were to be enacted by a new Town Board of Trustees following the November elections, all EIS review activities by the Planning Board would be stopped. D. Macsherry discussed scheduling a public meeting with PB consultants and developers to compare calendars for timing of submission of materials. B. Cullen said he would like to get a long term timeline together from PB. The date for this meeting is yet to be determined.

Gary Wood submitted an application for a minor subdivision. He would like to divide a 6.87(+/-) acre parcel into four equal parcels about 1.7175(+/-) acres each. B. Cullen made a motion and was seconded by K. Bourcy to accept the application as complete. D. Macsherry – yes, B. Cullen – yes, & K. Bourcy – yes. A Public Hearing will be scheduled for 7:10 pm on November 9, 2011.

Meeting adjourned by a motion from B. Cullen and seconded by K. Bourcy at 7:40 p.m. All in favor.

The next regular meeting will be November 9, 2011 at the Recreation Park.

Karen Bourcy  
Secretary