

**CAPE VINCENT PLANNING BOARD
APPROVED
MEETING MINUTES
11 JANUARY 2012**

- I. Members Present: Chair Richard Macsherry, Rockne Burns, Paul Docteur, Cyril 'Butch' Cullen, Robert Brown, Alternate Robert Cardarelli
- II. The meeting was called to order at 7:01 p.m. A quorum was established. The Pledge of Allegiance was recited.
- III. Butch Cullen motioned to retain Richard Macsherry as Chairman, second by Bob Brown. Bob Brown was appointed Vice Chairman. All in favor.
- IV. Butch Cullen motioned, second by Richard Macsherry, to accept the minutes of the November meeting. All in favor.
- V. Chair Macsherry introduced new members Bob Brown, Rockne Burns, Paul Docteur and alternate Robert Cardarelli expressing that he was pleased that the Board now has a full slate and can proceed with business at hand. He explained that the new members have received a packet of information that gives information regarding job description, duties, zoning laws, Planning Board by-laws, the town comprehensive plan plus a guide to the SEQR procedures.
- VI. Each new member was asked to submit a letter regarding abiding by the Town's Code of Ethics and state any conflict of interest in regards to Planning Board business.
- VII. UNFINISHED BUSINESS: none for this meeting.
- VIII. NEW BUSINESS: Chair Macsherry explained that due to some gray areas regarding the Board's relationship with the current law firm of Whiteman, Osterman, and Hanna, he would like to terminate their services. Butch Cullen agreed and recommended to 'clean the slate' to get over any misunderstandings. He recommended to advise the Town Board members of such. It was mentioned that while the previous firm was representing the Town no one knew who actually retained them. Chair Macsherry recommended the Syracuse based law firm of Curtin, Shulman And Grundner, P.C. since they come with very exceptional list of credentials. Bob Brown seconded the motion that they be retained. All in favor.
It was also reported that there is nothing new on the status of Bp as to whether they are continuing with a local citing or will reapply under Article X
- IX. CORRESPONDENCE: Chair Macsherry read a letter from Whiteman, Osterman and Hanna stating that a WPEG Article 78 has been abandoned.
- X. OTHER BUSINESS: Bob Brown discussed the formation of a committee to review the Zoning Board Laws which he will be chairing. He stated that it was last revised in 1998 and the state requests that revisions be made every five years. Meetings will be

held at 1:30 p.m. each Tuesday and Thursday at Rec Park. Butch Cullen said that the current Zoning Laws are basic but need to be revised for future use. The committee will be working with Mike Bourcy, Senior County planner who was, in part, responsible for the current laws. He will oversee the committee in an advisory capacity. Meetings are open to the public. Comments and/or problems can be made, but suggestions as to answers would be appreciated by the committee.

XI. PRIVILEGE OF THE FLOOR: Hester Chase felt that it was important for all meetings to be filmed by Steve Weed Productions. Chair Macsherry will look into this matter. Michelle Oswald recommended that an attendance policy be written by the Board. Supervisor Urban Hirschey thanked the new members. He expressed gratitude to the Board members who are continuing.

XII. A motion to adjourn the meeting was made by Paul Docteur and seconded by Dick Macsherry A 7:33 p.m.

The next regular meeting will be held 8 February 2012, 7 p.m. at Recreation Park.

Submitted by: Keith Walker, Supply for
Karen Bourcy, Secretary