

Aug. 16, 2018

Regular Town Board Meeting

Present: Supervisor Edward Bender, Councilman Alan Wood, Councilman Dan Wiley, Councilman Marty Mason, Councilman Paul Aubertine, Highway Superintendent Bill Pond, John Lawrence and 2 visitors.

Supervisor Bender opened the meeting at 6:30pm with the pledge of allegiance.

Privilege of the floor:

John Lawrence – John spoke to the board about installing a waterline to his residence in which he will need to cross the town right of way. He asked the board for permission to this. The board discussed it, and Supervisor Bender reminded them that the town had the same issue a few years ago in another water district. He suggested that the board agree to check with the town's Attorney before permission is granted. The board agreed and will get back to John.

The Minutes of the July 19, 2018 meeting were accepted by Councilman Wiley, seconded by Councilman Wood. All members voted AYE.

Reports:

Recreation Park – John Lawrence reported that the month has been very busy with various activities and that every weekend through October is booked. He also reported that the last Willie Putnam tournament was held.

Water – John Lawrence reported that they are continuing to install the new meters in water district #1 and that the antennas will be going up. John said that they have been getting positive feedback from the property owners as they are happy the meters will detect if they have a leak. He said that they had to replace the chlorinator pump at the water tower.

Highway – Bill Pond said that they have brought in five loads of fill dirt to the new playground and believes that it is complete except for the wood chips to be placed.

Councilman Mason made a motion that the town purchase one load of wood chips from Pala Wood for the playground, Councilman Wiley seconded. All members voted AYE.

Highway continued – Bill Pond reported that they will be removing the concrete from the old skating rink in order to prepare the area for the pickle ball Court. He asked the board if they would like the crew to remove old swing set.

Councilman Wiley said that he hates to rip out the concrete and he would like to see the pickle ball court moved and leave the concrete. Councilman Mason said he would like to pave over the concrete and he asked if there was room where the old swings are for the pickle ball court. The board discussed the concrete and old swing and told Bill to remove the old swings. Councilman Mason said at that time the area could be measured for the pickle ball court. Bill told the board that they need to decide soon as they will be starting the building at East End Park. Bill reported that the blacktopping and culvert placement is complete, and sand is being brought to the salt barn for the winter season. He said that

next year he would like to purchase a new screener, if this is not an option, the town will have to buy sand. He said they are running out. Bill reviewed the \$8,500.00 fee for the mining permit and that all that is left in the pit is clay. He told the board that the town of Lyme has helped them with hauling stone and that they have good stockpiles of it. Bill said that they have repaired the railing on the houses at Tibbetts Point, there was a rabies clinic held, and they are mowing back the sides of the roads for winter.

Supervisor's Financial Report – Supervisor Bender reported that funds are running where they should be for this time of year and he reported that the transfer site revenues are up.

Councilman Aubertine made a motion to accept the Supervisor's Financial Report, seconded by Councilman Mason. All members voted AYE.

Councilman Mason said that he is concerned about the amount of brush that is accumulating at the transfer site, and said it is becoming a fire hazard.

Machinery – Councilman Aubertine said that they have met with Bill Pond to discuss the surplus equipment and the purchase of new equipment.

LWRP – Councilman Wiley said that he and the Supervisor attended the last meeting and a lot of ideas are still being worked on. He said they are honing in on the Club Street project.

TI School – Councilman Wiley said that the new fields are being installed and invited everyone to see them.

Supervisor's Report:

Supervisor Bender told the board that he would like to discuss the vacant Assessor position. He said that they received one application. Councilman Aubertine said that he would like to discuss the position at the work session. He said that he would like to review this before interviewing any candidates as the town may want to change the evaluation rate. The board discussed dropping from 100%, and a gradual rise to the 100%. The board discussed need for the assessor to be in for two days, and asking Deb Wood to be the interim assessor.

Councilman Wood made a motion to hire Deb Wood as the interim assessor, seconded by Councilman Mason. There was the following discussion; Supervisor Bender said that he will talk with Deb Wood and ask her if she is interested in the appointment. Councilman Mason suggested that Deb Wood attend the Sept. 6 work session. All members voted AYE.

Tibbetts Point – Supervisor Bender said that contract for the roof replacement to the houses at Tibbetts Point is in. He asked Bill Pond when the contractor wants to start and Bill said next week. Bill said that he is not going to supply labor, just the truck. The board discussed the tipping fees and the removal of shingles. The board reviewed the contractor's contract and it was not determined who is responsible for this. The board will check.

Deputy Town Clerk – Supervisor Bender said that a letter of resignation from Cindi Douglas has been received by Town Clerk, Michelle Bouchard. Town Clerk Bouchard told the board that Cindi Douglas will be moving and that she has hired a replacement. She introduced her new Deputy Town Clerk Linda Finerson. She said that Linda will be officially starting on Sept. 4, 2018.

Councilman Wiley made a motion to accept the appointment of Linda Finerson as Deputy Town Clerk, seconded by Councilman Mason. There was the following discussion; Councilman Aubertine welcomed Linda and said that he was also sorry to have Cindi leave. All members voted AYE.

Councilman's Discussion:

Councilman Mason said that there will be a ground breaking ceremony for the East End Park project on Aug. 24 at 10am.

Councilman Aubertine said that he would like to discuss the pickle ball court. He said that he would like to leave the concrete and move the pickle ball court, as he would like to someday cover the concrete for an ice rink. Bill Pond said that it would be easier to have the old swing set moved and place the court in that location, than removing the concrete. Bill said that he felt it is not a good idea to cover concrete with asphalt. Councilman Wood said that the old swing area should be measured to see if the court would fit there. John Lawrence said that he like the idea of moving the court, as he does not want to cover the concrete. John also asked who is responsible for maintenance, the School or Recreation Park. He also wanted to know if there was a definition from the school on what the maintenance is. The board told John that the school will just take care of the playground.

Councilman Wiley said that he spoke with an engineer and he suggested that they do not use blacktop for the pickle ball court surface because it gets too hot. John Lawrence said that blacktop is just what the players prefer. Councilman Wiley said that he is ok with moving the court to the old swing area.

Councilman Aubertine asked Bill Pond if they would be better off breaking up the Cat bucket tractor and the broom. Bill said that it is possible, but he feels that at auction it would be passed up if they are not together. Councilman Aubertine suggested that a reserve bid be put on it.

Resolutions:

Resolution Standard Workday – Resolution was moved by Councilman Wiley, seconded by Councilman Mason. The standard workday resolution sets the minimum hours to be worked for the NYS Retirement System. There was no discussion. All members voted AYE.

Resolution #39

Resolution #39 was moved by Councilman Aubertine, seconded by Councilman Mason. Resolution #39 declares the 2007 Caterpillar Challenger, 4 wheel drive bucket tractor with broom surplus equipment and available for auction. There was no discussion. All members voted AYE.

Resolution #40

Resolution #40 was moved by Councilman Aubertine, seconded by Councilman Mason. Resolution #40 authorizes the Supervisor to sign the Independent Contractor Agreement with Henry Construction for the roof and chimney repairs to the houses at Tibbetts Point. There was no discussion. All members voted AYE.

Resolution #41

Resolution #41 was moved by Councilman Wiley, seconded by Councilman Wood. Resolution #41 authorizes the Supervisor to sign the Bond Council Agreement with Attorney Joseph Russell, Barclay Damon, for Land Acquisition for the installation of public restrooms and a municipal/public dockage project, and it is further resolved that the project is estimated not to exceed \$600,000.00. There was no discussion. All members voted AYE.

Resolution #42

Resolution #42 was moved by Councilman Wiley, seconded by Councilman Aubertine. Resolution #42 is the town board's approval of the corrected Agreement for the Expenditure of Highway Moneys regarding the total costs to pave the area beginning at the end of County Route 6 West and around the gift shop building at Tibbetts Point. The total cost is \$13,000.00. There was no discussion. All members voted AYE.

Bond Resolution

Bond Resolution was moved by Councilman Wiley, seconded by Councilman Aubertine. Bond Resolution is a resolution authorizing the issuance of serial bonds or a statutory installment bond in the town of Cape Vincent in an amount not to exceed \$600,000.00, the proceeds of which are to be used for acquisition of real property know as town of Cape Vincent tax parcel numbers 39.81-1-65.1 & 39.81-1-64.1 and installation of public restroom and docks. There was the following discussion; Supervisor Bender said that attorneys would have to sign a no-conflict statement. Councilman Wiley said that he wants to make sure that resolution spells out parcel information. Roll call vote was taken.

Supervisor Bender	AYE	Councilman Aubertine	AYE	Councilman Wiley	AYE
Councilman Wood	AYE	Councilman Mason	AYE		

Town Clerk, Michelle Bouchard spoke to the board about the Sexual Harassment policy. She asked them to review the policy as it will have to be accepted at the September meeting. She also told the board that Deb Suller's appointment to the Board of Assessment Review will expire Sept. 30. The board asked her to advertise the vacancy. Michelle also told the board that there is still an alternate zoning board member vacancy.

There was discussion on the piece of property that is located in the town and that Justin Vrooman would like annexed to the village because it is in his housing project boundaries. Michelle told the board that she has tried to research where this property might be and can't find anything. She also said that Justin was asked to submit a letter requesting the annex, but she has not received it yet.

Bills: General Fund, \$49,487.46; WD #1, \$50,063.38; WD #2, \$2,864.76; WD #3, \$1,648.34; WD #4, \$1,462.90; WD #5, \$1,560.88; Wd #6, \$30,931.59; Highway \$105,025.47.

Councilman Aubertine made a motion to approve the payment of the vouchers, seconded by Councilman Mason. All members voted AYE

Councilman Wiley made a motion to adjourn to Executive Session at 7:50pm for discussion on land acquisition, seconded by Councilman Wood. All members voted AYE

Supervisor Bender made a motion to come out of Executive Session at 8:20pm and adjourn the meeting, seconded by Councilman Mason. All members voted AYE.