

**TOWN OF CAPE VINCENT  
ZONING BOARD OF APPEALS**

**April 4, 2016**

The regular meeting of the Town of Cape Vincent Zoning Board of Appeals was held on April 4, 2016, at Recreation Park. The Chair opened the meeting at 6 p.m. with the Pledge of Allegiance.

**Board Members Present:** Hester Chase – arrived at 6:03 p.m.  
Dennis Faulknham, Chair  
Edward Hludzenski  
Joseph Martin  
Michael Saliby  
Geoffrey Culkin, Alternate

**Excused:** James Millington, ZEO

There were two visitors.

**Privilege of the Floor: None**

**Approval of Minutes:**

The Board reviewed the minutes of the March 7, 2016, meeting and approved them as written.

**Old Business:** None

**New Business:** None

**Item for Information:**

- All board and alternate members attended the NYS Tug Hill Commission's 27<sup>th</sup> Annual Local Government Conference at JCC on March 31, 2016. The Chair shared two items from the session "Board of Appeals Overview" that the ZBA could put into practice at future meetings. The first is adding the wording "or less" to the size of the area variance requested by the applicant that is published in the legal notice. The second is for the Board to include as part of their review process of an application the short SEQR form. The Chair will have copies of the SEQR form at the May meeting for further discussion among the board members.

**Next Meeting:** The ZBA will meet on Monday, May 2, 2016, at 6 p.m. at Recreation Park.

**Adjournment:** At 6:08 p.m., with no further business, the Chair asked for a motion to adjourn. Mr. Martin made the motion, seconded by Mr. Hludzenski; all voted aye.

Respectfully submitted,

Kathleen M. Pierce  
ZBA Secretary