

February 16, 2023

Regular Town Board Meeting

Present: Supervisor Marty Mason, Councilman Tim Maloney, Councilman Paul Aubertine, Councilman Dan Wiley, Councilman Alan Wood, Bill Pond, Matt Cooper and approximately 3 visitors.

Supervisor Mason opened the meeting at 6:30pm with the pledge of allegiance.

Councilman Wood made a motion that the board adjourn to Executive Session at 6:31pm to interview a candidate for the Planning Board, seconded by Councilman Wiley. All members voted AYE. Councilman Wood made a motion to come out of Executive Session at 6:41pm, seconded by Councilman Maloney. All members voted AYE.

Councilman Wood made a motion to accept the January 19, 2023 minutes, seconded by Councilman Aubertine. All members voted AYE.

Councilman Aubertine made a motion to accept the Supervisor's Financial report, seconded by Councilman Maloney. All members voted AYE.

Bills:

General Fund, \$325,424.22; WD 1, \$28,751.99; WD 3, \$1,029.19; WD 4, \$5,302.21; WD 5, \$2,710.94; WD 6, \$384.38; Highway, \$55,352.97. Councilman Aubertine made a motion to approve of the payment of the vouchers, seconded by Councilman Wood.

Reports:

Highway Department – Bill Pond expressed how unprofessional the January Board meeting was in regards to the accusations of his work protocols. He stated that if he was present at the meeting he would be able to speak about the topics in question first hand, instead of the Supervisor telling the other board members, “he needs to do his job” in a negative manner. Bill Pond voiced that he was unable to be at the January Board meeting because he was dealing with freezing rain and containing a large hydraulic leak on a plow truck. He would have rather been informed prior to the meeting regarding the invoices in question than to be slandered at a Board meeting. Bill Pond went into detail about the questions that were brought up at the January Board meeting including the fuel & gasoline price being set with OGS, the engine and hydraulic oil being purchased with CEN Peco because of the quality and the ability to get free air reels, hose and nozzles. All practices he is currently doing was approved by the previous Supervisor and has been doing so for years. Bill Pond said all that needed to be done was to communicate what was expected of him and he would do just that. Moving forward, Bill Pond asked when the Employee Handbook would be updated as the policies for Holiday pay are not in there, specifically for Good Friday, Juneteenth and the summer holidays. Bill said his crew had been plowing and sanding when needed. They had a few breakdowns but have been able to fix most in house. A lot of pot holes have been patched. Tibbets Point is about 75% completed but is currently shut down. Supervisor Mason began to state that he doesn't care about how much it costs, the fuel/oil needs to go to bid regardless as it needs to follow the procurement policy. Bill Pond again expressed that he wasn't

aware of the policy and that the previous Supervisor said the bidding out was not necessary. He said that he never pays over OGS pricing. Councilman Maloney asked if they can get a written statement from Griffith stating the pricing of the fuel oil and that is it the same as OGS pricing. Supervisor Mason said no, it has to go to bid. Supervisor Mason said per the procurement policy we will have to advertise in the paper for the bids or can piggy back off of the County and Village pricing. Bill Pond also mentioned that there needs to be a change at the Transfer Site as the current part time employee is not available for most weekends in the summer. He suggested finding a full-time replacement the beginning of the year so that they can train learning the year end reporting, etc. Councilman Aubertine expressed concern with adding another person to the payroll. The Board said they would discuss the personnel policy the 1st Thursday in March and update as necessary. Supervisor Mason suggested looking into programs that would give unused sick or vacation time to add to the end of the retirement or pay for medical insurance premiums. Bill Pond let the Board know that the invoice for the rental on the excavator changed from \$10,000 to \$8,000.

Recreation Park – Keith Brass said they have been having the regular clubs and meetings. The Lions Club had a breakfast and it was a very good turnout. The Chamber has had events and a few more coming up. The ice rinks have been assembled and filled. He put in paperwork at the prison for the inmates to come strip and wax the floors at the Rec Park in April. They are inspecting the building on February 22nd to send to Albany for approval. The ice skate party is scheduled February 25th. If there is no ice, they will open the building for games and roast marshmallows.

Water – Keith Brass said the monthly samples have been done. They have been changing out a few meters in District #4 and will be done in about 2 days. The newest genset and transfer switches have been installed. Cummins Northeast is returning February 17th to load bank test. Two homes froze during the below zero night due to heat going out and no one at the home. The meter system caught one in District #1 and the other was in District #6. The old meters were not removed from the plumbing system in the homes in District #6 during the Tibbets Point construction. They helped the village with a water main break and currently John Lawrence is flushing dead ends on any rainy, windy days.

Barton & Loguidice – Matt Cooper updated the Board on the sewer district. He said the EFC is reviewing for hardship eligibility and hoping we can qualify for this as the WIIA grant was denied. Councilman Wood asked what the survey results from the residents was. He mentioned that residents were interested in the sewer project but did not like the cost. Matt Cooper talked about water district #7 which is in a holding pattern with EFC and Rural Development. He suggested we reapply with the new grant limits of a \$5M WIIA grant which will be submitted in September 2023 with a decision in November or December of 2023. Councilman Wood asked what our chances of this being awarded and why we weren't awarded last year. Matt Cooper said he is confident we should get the grant this time around and when he asked about why we were denied last year, he received no answers. Matt Cooper spoke about the high lift pump replacement. One bid was received for \$165,500. He reminded the Board this is for materials only and they will need to solicit 3 quotes for a contractor to install. Matt Cooper recommended the contractor take a walk through prior to the bid to account for any foreseen expenses. Matt Cooper asked the Board to complete a purchase order for the bid as the lead time is 20-23 weeks.

Councilman Aubertine said there is not a lot of action with the youth commission. Little kids' basketball is starting in March.

Councilman Wiley said the LDC will have a meeting with Tilt, DANC, JCIDA to let them know what the LDC is doing.

Councilman Wood asked about the Ad Hoc committee and if anyone has met yet. Councilman Wiley made a motion to elect the following names; Jarrod Radley, Joe Wood, Frank Giaquinto, Don Mason and Darrell Aubertine to the Ad Hoc committee, seconded by Councilman Aubertine. All members voted AYE.

Councilman Maloney said that he attended the ambulance meeting. He stated they will be purchasing the former insurance building on Broadway. They will work on expanding the building and adding a garage, etc. They are training more people as drivers. There will be CPR training. The training is free, but attendees will have to pay for their cost of the card. Councilman Wiley said they will be doing fish fry during lent for the Pat Wiley EMT Scholarship Fund. Councilman Aubertine suggested that the Ambulance look for grants for the upcoming costs and asked if the LDC could help them out.

Supervisor Mason talked about the \$4.5M NY Forward Grant that was awarded to the Village. He mentioned the Redi Project started work at the East End Ramp to include deep-water & floating docks, new pavement for parking, and conduit for Wi-Fi and electric services. There will be an AED and CPR training on March 9, 10am-4pm at the Rec Center and talked about the Youth Commission coaches to attend or possibly adding another day to accommodate their schedules. Steve Hall has been asked to look at HVAC system for the Chamber. The Board talked about not being able to heat the building however.

Two liquor licenses 30-day waivers were presented. Councilman Wiley made a motion to accept a 30-day waiver for Lisa Spencer, seconded by Councilman Aubertine. All members voted AYE. Councilman Wood made a motion to accept a 30-day waiver for Jennifer Calhoun, seconded by Councilman Maloney. All members voted AYE.

A reminder was given to Supervisor Mason to complete the cyber security documents for NYMIR.

Resolutions:

Resolution #19 was moved by Councilman Maloney, seconded by Councilman Wood. Resolution #19 is to authorize the Supervisor to transfer \$2,300 from SW4-500 to SW4-B340.2 to purchase radio's and meters. There was no discussion. All members voted AYE.

Resolution #20 was moved by Councilman Wiley, seconded by Councilman Wood. Resolution #20 is to transfer \$950 from the general fund to H48340.2 for a budget amendment for water district #7. There was no discussion. All members voted AYE.

Resolution #21 was moved by Councilman Aubertine, seconded by Councilman Wood. Resolution #21 is to authorize the Supervisor to transfer \$59,141.33 from SW1-231 generator reserve account to SW1-8320.2R for the generator at the water plant. There was no discussion. All members voted AYE.

Resolution #22 was moved by Councilman Wood, seconded by Councilman Maloney. Resolution #22 is to authorize the Supervisor to accept the bid of \$165,500 for the 2 new high lift water pumps at the Town of Cape Vincent Pump Station. There was no discussion. All members voted AYE.

Resolution #23 was moved by Councilman Wiley, seconded by Councilman Aubertine. Resolution #23 is to send Part 1 of the Full Environmental Assessment form to all interested agencies for consideration of adopting a new Joint Local Waterfront Revitalization Plan with the Village of Cape Vincent. There was no discussion. All members voted AYE.

Councilman Wiley made a motion to adjourn to Executive Session at 7:55pm to discuss purchasing property, seconded by Councilman Maloney. All members voted AYE. Councilman Aubertine made a motion to come out of Executive Session at 8:40pm, seconded by Councilman Wiley. All members voted AYE.

Councilman Wood made a motion to adjourn at 8:41pm, seconded by Councilman Maloney. All members voted AYE.

Jennifer Baxter – Deputy Town Clerk