

January 19, 2023

Regular Town Board Meeting

Present: Supervisor Marty Mason, Councilman Tim Maloney, Councilman Paul Aubertine, Councilman Dan Wiley, Councilman Alan Wood, Keith Brass and approximately 7 visitors.

Supervisor Mason opened the meeting at 6:30pm with the pledge of allegiance.

Councilman Aubertine made a motion to accept the minutes of Dec. 15, 2022, Dec. 29, 2022, Jan. 5, 2023, seconded by Councilman Wiley. All members voted AYE.

Councilman Wiley made a motion to accept the Supervisor's Financial report, seconded by Councilman Wood. All members voted AYE.

Bills: General Fund, \$99,736.50; WD 1, \$67,231.07; WD 3, \$201.34; WD 4, \$877.00; WD 5, \$524.47; WD 6, \$147.30; Highway, \$45,251.99.

Councilman Maloney made a motion to approve of the payment of the vouchers, seconded by Councilman Aubertine. There was the following discussion.

Supervisor Mason said that he had a few questions for Bill Pond regarding an oil bill and gas and diesel bills. Bill Pond was absent from the meeting. Supervisor Mason questioned whether they were on state contract and, if not, did he get three quotes. Councilman Aubertine questioned if the oil was standardized. Councilman Maloney said that he would like to hear Bill's side. Supervisor Mason stated that 3 quotes need to be received and he said that Bill needs to do his job.

Vote was taken, all members voted AYE.

Reports

Recreation Park – Keith Brass said that they have had the regular clubs and meetings in the building. He said that he had door seals installed and they had the generator ready for the Christmas snow storm. Keith reported that the building is already booked for the months of June and August.

Keith told the board that he would like to purchase an Ez Ice Rink to be used for ice skating. He said that the Chamber of Commerce would be willing to put some funds toward it. He said that he has done some research on them and the prices are \$4830.00 for 30x60 and \$6470.00 for a 30x80. He said that he will find out if it is on State contract.

The board discussed the purchase of the rink and agreed it would be a good idea. Councilman Aubertine said that Keith should make sure where it is coming from; time is crucial.

Councilman Wood made a motion to have Keith purchase the rink with a price not to exceed \$7,500.00, seconded by Councilman Wiley. All members voted AYE.

Water – Keith Brass reported that the Gen Set is installed and that the bill will be split with DANC. Keith said that the old generator quit over Christmas, and he spent several hours trying to get it going again. He also reported that the meter replacements in water district 4 is at a standstill. He also talked to the board about the pump replacement and that there will be a bid notice going to the newspaper.

Tim White – Tim told the board that he wanted to give an update on the Playground and Tibbetts Point. He said that the scope amendment for the playground has not been approved yet. He said that he contacted Senator Walczyk's office to ask if they could find out where things stand at this time. Tim said that he should have more information on Tibbetts Point the end of January.

Supervisor Mason said that he met with Kristie Stumpf Rork and Nicole Paratore and they would like to have a propane monitor heater installed in the Chamber Office. The board discussed this and asked about the water situation. Supervisor Mason said he would take a look at the building, but he thinks it could be done. Councilman Aubertine suggested contacting Steve Hall for a quote for both the museum and Chamber office.

Supervisor Mason said that he had a report from Scott Burto who said that he has a meeting on Feb. 2 and he needs a couple more invoices. He said that he hopes for have the money by Feb. 2 for the Club Street project too. Supervisor Mason said that the State Parks are asking for a copy the abstract for the property. He wondered if this would be something George Robinson would have.

Councilman Aubertine said that he wanted to discuss the ice rink again. He said that he knows the board has agreed to allow Keith to spend up to \$7,500.00 on the rink. Supervisor Mason said that the town and Chamber will put in the extra if it goes over the amount.

Councilman Aubertine said that he would like for the town's portion not to exceed \$5,000.00, and have it come from the general fund.

Councilman Wiley said that he will ask the playground committee if they would be able to help with some of the costs.

Councilman Wiley said that he spoke with Mike Couglar and Mike was asking about the windows for the houses at Tibbetts Point. He also reported that the LDC would like to use recreation park for a meeting regarding their strategic plan and would like the town to waive the \$25.00 fee. Councilman Wiley also said that Jody Mae talked with him about having events at recreation park for seniors and she would like to have the fee waived. The board will discuss this.

Councilman Wood said that Dick Macsherry and Ed Ponto will help Frank Giaquinto, the new Planning Board Chairman.

Councilman Maloney said that he attended the ambulance meeting. He said that there has been \$4,000.00 collected so far for the Pat Wiley Scholarship Fund. He also said that they discussed the contract and Jeff Call will sign it when he returns from vacation.

Supervisor Mason said that he received a letter from Judge Knuth and Judge Fix regarding their annual audit. Councilman Wood and Supervisor Mason will audit their books on February 14, at 3pm if this date is ok with them.

Supervisor Mason asked the board if they had names of candidates to serve on the Ad Hoc committee regarding the planning and zoning boards. This committee would research the possibility of giving the authority of the Planning board to the Zoning Board. The board members presented the following

names; Jarrod Radley, Joe Wood, Frank Giaquinto, Don Mason and Darrell Aubertine. The board would like to have them start the process as soon as possible.

The board reviewed a proposal from Cintas to do CPR/AED training. Supervisor Mason said he did not want to use Cintas and would contact Tracy Mason to hold a training class.

The board reviewed a proposal from the Dept. of Labor to do training regarding the guidelines and requirements related to public work contracts. The board thought this would be a good idea, and it will be open up to the surrounding towns.

The board received a letter from the Cape Vincent Improvement League requesting permission to install an HVAC system in the museum. The letter stated that they have an anonymous donor who will purchase the system and pay for its installation, no cost to the town. The board agreed to allow for the installation of the HVAC system.

The board received a letter from the French Festival Committee asking for permission to use the parking lot at the town office and highway garage. The board agreed, but wanted to remind them that the fire trucks are also parked there and will need access.

Resolutions

Resolution #14

Resolution #14 was moved by Councilman Wiley, seconded by Councilman Maloney . Resolution #14 is to authorize the Supervisor to sign Amendment No. 1 of the water service agreement between DANC and the town of Cape Vincent.

There was no discussion. All members voted AYE.

Resolution #15

Resolution #15 was moved by Councilman Wood, seconded by Councilman Maloney. Resolution #15 is to appoint William DeSouza as an alternate member of the Zoning Board of Appeals with a term to expire Dec. 2024, and appoint Noel Bonvouloir as a regular member of the Planning Board with a term to expire Dec. 2027.

There was no discussion. All members voted AYE.

Resolution #16

Resolution #16 is the appointment of a voting delegate to the Association of Towns annual meeting on Feb. 22, 2023 at the annual conference and training. The voting delegate appointee will be Councilman Wood, and the alternate will be Supervisor Mason.

Resolution #17

Resolution #17 was moved by Councilman Aubertine, seconded by Councilman Wiley. Resolution #17 is to authorize he Supervisor to sign a one-year agreement with Barton & Loguidice for professional services with fees not to exceed \$10,000.00.

There was the following discussion. Supervisor Mason said that they will be using this service for the pumps at the booster pump station. All members voted AYE.

Resolution #18

Resolution #18 was moved by Councilman Maloney, seconded by Councilman Aubertine. Resolution #18 is to authorize the Town Clerk to advertise for bid, for the purchase of High Lift Pump Equipment for the Town of Cape Vincent Booster Pump Station.

There was the following discussion. Councilman Maloney said he would help with the bid opening. All members voted AYE.

Councilman Aubertine made a motion to adjourn at 7:40pm.

Michelle Bouchard, RMC – Town Clerk