

Sept. 15, 2022

Regular Town Board Meeting

Present: Supervisor Marty Mason, Councilman Tim Maloney, Councilman Paul Aubertine, Councilman Dan Wiley, Councilman Alan Wood, Keith Brass, Highway Superintendent Bill Pond and 3 visitors.

Supervisor Mason called the meeting to order at 6:30pm with the pledge of allegiance.

Privilege of the floor

William Blake – Mr. Blake presented the board with a petition for the creation of a water district on Stony Point and Lisa Drive. The petition had signatures of 75% of the residents in the area. Mr. Blake gave an overview of the reasons why water is needed in that area, stating the number one reason is because the water levels are so low, shore wells are dry.

The board told Mr. Blake that they will talk with the engineer. Supervisor Mason said that cost estimates will be gathered, that a feasibility study will need to be done. Supervisor Mason said that the board would then have a meeting to see if the residents are still interested. He told Bill that grants would be applied for and that will determine the costs to the users.

Councilman Wiley made a motion to accept the minutes of Aug. 18, 2022, Sept. 1, 2022 and Sept. 8, 2022, seconded by Councilman Wood. All members voted AYE.

Councilman Maloney made a motion to accept the Supervisor's Financial Report, seconded by Councilman Aubertine. All members present voted AYE.

Bills: Capital Water Project, \$3607.38; WD #1, \$22537.74; WD # 3, \$292.15; WD #4, \$1178.20; WD #5, \$533.41; WD #6, \$523.61; Gen Fund, \$54010.37; Highway, \$100,115.83.

Councilman Aubertine made a motion to approve of the payment of the vouchers, seconded by Councilman Maloney.

There was the following discussion. Councilman Wiley told the board that he would like them to approach Cynthia Niles to have another discussion regarding the clinic. The board members felt this was a good idea.

All members present voted AYE.

Highway – Bill Pond reported that the overhead door was installed on one of the bays in the garage. He said that they have put in a couple of driveways, and have paved part of County Rt. 4. He said that they have worked with Suite-Kote and paved Hell Street, McKeever Road and Burnt Rock Road. He said that they would have to repair part of Burnt Rock Road, because a milk truck caused ruts backing in and out of a driveway.

Bill told the board that he is having issues with a diesel dispenser. He said that he had Docteur Environmental come to look at it. He said that Mike Docteur has replacement parts and they could do the repairs. Bill said that he will need the dispenser repaired before they start to plow. Bill told the board that the repairs would cost \$6,800.00.

Councilman Aubertine made a motion to authorize the Highway Superintendent to replace the parts necessary for repairs to the diesel dispenser in the amount not to exceed \$6,800.00, seconded by Councilman Wood. All members voted AYE.

Bill spoke to the board about replacing Steve Docteur. He said that he has a job application and wants to hire the person but he does not live in Cape Vincent, and he wanted to know if it would be an issue. The board said they didn't believe it would be a problem, as the assessor and zoning officer both live outside of Cape Vincent. Town Clerk, Michelle Bouchard will call the Association of Towns to make sure it is ok.

Recreation Park – Keith Brass told the board that there have been a couple of wedding receptions held in the building, meetings and sewing groups. He said that they have covered the ball field lights and scoreboard for the winter. Keith said that a shore dinner event was held and a Lion's Club breakfast. Water – Keith Brass reported that the water tower project is completed. A mixer system was installed and they discovered a leak in the seam of the tower and it was repaired. He said that they have been flushing hydrants and filled a curb box with dirt. Keith said that they have one new water install yet to do.

Assessor report – Supervisor Mason said that Becky Trudell reported to him that she had a small claim hearing for a piece of property on Carleton Island and that she will be at an Assessor's conference next week. Supervisor Mason said that Jerry Golden has his captains license and would be able to take Becky around the Islands.

Councilman Discussion

Councilman Maloney said that he attended the ambulance meeting and they told him that they will see more minutes in a routine manner. He said that the town of Lyme is asking them for the same thing. Councilman Maloney said that Jeff Call assured him that they will get the minutes and financial report out to the towns.

Councilmen Maloney and Wood said that the meetings are open to the public and are on the second Tuesday of each month in the fire hall.

Councilman Wiley said that there will be a joint meeting between the Village, LDC and Town to discuss budgets and the certifications.

Councilman Aubertine said that after the last meeting where the board decided to buy a used roller, the machinery committee discussed buying a new roller instead of a used one. He said that because of the price difference, it just made sense to purchase the new roller and that is the reason for the change.

Supervisor Mason said that he would like to discuss the hire of Tim White to complete some of the open grants that have been awarded, and the town has not seen the funding yet. He said that this was an opportunity to get the 2017 and 2018 DASNY grant funds. He said that Tim can finish this and he should have a GDA in hand in six months. Supervisor Mason said that Tim gave the board a worksheet of his fee schedule and he wanted the board to review it. The fee schedule that Tim presented would be; \$500.00 per month for the first grant, \$400.00 per month for the second grant, \$300.00 for any grant beyond that and 5% for any reimbursement requests.

The board said that they felt it was a steep fee schedule. Councilman Maloney asked what if it took longer than the six months, he said that he is concerned that they would have to pay him for a longer period of time.

Councilman Wiley said that they still need Scott's input before the board spends anything. He said that they need to find out if they are near the end of any of the grants.

Councilman Aubertine said that Tim will be the administrator of the two grants.

Councilman Wiley said that he will talk with Scott Burto as he wants to make sure they are not at the end of the timeline for any of the grants.

Supervisor Mason said that with regard to the water reimbursement to the property owner on Huff Road, Antonio and Kim Casola, it appears that the property is in someone else's name. He said that attorney, Jim Burrows, wrote a letter to both parties to find out who owns the land, and the board can move from there.

Town Clerk, Michelle Bouchard told the board that she checked with Stewart Signs to do a coat for Steve Docteur for his retirement. Stewart Signs can't do it as they only do lots of 25 or more. The board asked Michelle to purchase a coat and have someone else to the embroidery.

Michelle also told the board that Noel Bonvouloir's term as a member of the Board of Assessment Review will expire Sept. 30. The board said they would like to have Noel stay on, but need to advertise the vacancy.

The board reviewed the resignation letter from Charles DeRose as a member of the Zoning Board of Appeals. Councilman Aubertine made a motion to accept the resignation of Mr. DeRose with regret, seconded by Councilman Maloney. All members voted AYE.

The vacancy of two Zoning Board members along with the Board of Assessment Review will be advertised.

Resolutions

Resolution #55

Resolution #55 was moved by Councilman Maloney, seconded by Councilman Aubertine. Resolution #55 is to authorize the Supervisor to transfer \$5,000.00 from General Fund A599 to Water District #7 H4 for a budget amendment. There was no discussion. All members voted AYE.

Resolution #56

Resolution #56 was moved by Councilman Wiley, seconded by Councilman Wood. Resolution #56 is to authorize the Highway Superintendent to purchase the Vibratory Roller from Anderson Equipment Company in the amount of \$97,148.32. There was no discussion. All members voted AYE.

Resolution #57

Resolution #57 was moved by Councilman Aubertine, seconded by Councilman Wood. Resolution #57 is to authorize the Supervisor to sign the Concession Agreement between the Tibbetts point Lighthouse Historical Society and the Town of Cape Vincent. There was no discussion. All members voted AYE.

Councilman Aubertine made a motion to adjourn the meeting at 7:18pm.

Michelle Bouchard, RMC -Town Clerk