

The regular meeting of the Town of Cape Vincent Planning Board was held on Wednesday, February 14, 2024, at Recreation Park. The Chair opened the meeting at 7 p.m. with the Pledge of Allegiance.

Board Members Present:

Dr. Frank Giaquinto- Chair Noel Bonvouloir- Vice-Chair
Ed Ponto Shannon Featherly

Board Members Excused: Karen Bourcy- alternate Harvey White

There were 3 visitors.

Privilege of the Floor: None

Approval of Minutes:

Board members on a motion by Mr. Bonvouloir and seconded by Mrs. Featherly approved the minutes of the January 10, 2024 meeting.

Old Business:

Carleton Villa, LLC (Ron Clapp)- Site Plan Review Public Hearing- Continues to be tabled due to no decision reached by the ZBA on the Special Use Permit.

New Business: Donald Munro Minor Subdivision Application (Tax Map#: 41.00-1-41.1)

Mr. Munro has submitted an application to subdivide an 87.3-acre lot into one lot of 13.02-acres with the owner retaining the remaining 74.28-acres. Mr. Robert Busler, surveyor, was at the meeting representing Mr. Munro. The property is located on Cemetery Road in Cape Vincent. The road will separate the two lots. Mr. Busler made note on the SEQR of item 12b marked yes which was based on the archeological surveys from the windmills and item #13a marked yes based on the wetland map. Mr. Bonvouloir made a motion to accept the application. Mr. Ponto seconded the motion, and it carried, unanimously. A Public Hearing has been set for Wednesday, March 13, 2024 at 7:00 pm at Recreation Park in Cape Vincent.

Work Session: The Board reviewed the Subdivision Law. The Board will review the state law in regards to the time period to table a public hearing for a minor subdivision.

During the work session, the Chair asked for comments from the two visitors, Tina Bell and Teri Glazier. A suggestion was to put the agenda on the town website. Questions regarding the minor subdivision and planning board process were asked and answered. The Board reviewed the

Subdivision Law from Sections 105-350. The Board will pick up at Section 355 at the next meeting. The Secretary will type the changes to the law to be approved by the Town Board.

Next Meeting: The Planning Board will hold its next regular meeting on Wednesday, March 13, 2024 at 7 p.m. at Recreation Park.

Meeting Adjourned: At 8:08 p.m. with no further business, the Chair asked for a motion for the meeting to be adjourned. Mr. Ponto made the motion. Mr. Bonvouloir seconded; all voting aye.

Respectfully submitted,
Sharon A. Nebbia
Planning Board Secretary