

August 15, 2024

Regular Town Board Meeting

Present: Supervisor Paul Aubertine, Councilman Dan Wiley, Councilman Tim Maloney, Councilman Alan Wood, Highway Superintendent Bill Pond, and approximately 6 visitors

Absent: Councilwoman Heather Miller – excused.

Supervisor Aubertine opened the meeting at 6:30pm with the pledge of allegiance.

Privilege of the floor:

Christine Stark – Christine said that she was there representing the Cape Vincent Improvement League and that she wanted to read a letter from them. The letter was thanking Keith Brass for his extraordinary assistance with French Festival. The letter praised Keith, not only for his help with the Festival but also helping the village of Cape Vincent crew. The letter also stated that the Improvement League would like to help Keith with the new walking trail behind Recreation Park.

Christine also addressed the board regarding the Improvement League budget. She said that 90% of the budget goes to the flowers and Christmas decorations. She thanked the board for their continued support and presented their request for funds in the town's 2025 budget.

Patricia Bach - Patty said that she was the new French Festival Chairperson. She said that the committee is looking to tweak the event a little bit. Patty said that there were a lot of donations received for the 2024 event, and they are looking for the same for next year. Patty presented a letter to the board requesting the same amount of funds for the festival from the 2025 budget.

Councilman Wood made a motion to accept the minutes from the July 18, 2024 meeting, seconded by Councilman Wiley. All members present voted AYE.

Councilman Maloney made a motion to accept the Supervisor's Financial report, seconded by Councilman Wiley. All members present voted AYE.

Reports:

Highway – Highway Superintendent Bill Pond reported that they are working on the shoulder on County Rte. 4, and they plan to pave within the next two weeks. He said that they helped with a water main break, the shoulders are being mowed and they have helped with the new walking trail.

Bill told the board that the new plow truck arrived and they are waiting to have it lettered. Bill also reported that the free rabies clinic was being held in the highway garage.

Highway Superintendent Bill Pond read Keith Brass's report in his absence.

Recreation Park -Keith's report said that they have had the usual clubs and meetings, a wedding reception and they have started the walking trail. He said that the plan moving forward is to plant trees, place benches and add a few exercise stations.

Water – Keith's report stated that they had 2 water main breaks, and they have repaired a curb stop rod. He said that the last pump at the booster pump station has been removed and the new one has been placed and the concrete base has been poured.

Keith's report says that they have four new installs to do. Keith asked for the board's permission to install a new hydrant in water district 3 which would cost \$3,170.31. The meter system modem at the prison tower went down and Core & Main will be repairing it next week.

Keith would like the board's approval to declare the old pumps and motors excess equipment and disposed of.

Councilman Wood made a motion to allow for another hydrant in water district #3 as per Keith's request in the amount of \$3,170.31, seconded by Councilman Wiley. All members present voted AYE.

Tim White reported on the LWRP grant for the Club Street project. He said that permits are in place and the asbestos study in Captain Jack's is underway. He said that there is a PO for the DEC permit to take down the marina.

Supervisor's Report;

Supervisor Aubertine said that the bid for the BAN regarding water district #7 was awarded to Piper Sandler with an interest rate of 3.45%. He said that the closing on the BAN will be next week.

Supervisor Aubertine also reported that there is a delay in preparing the easements. He said that Barton & Loguidice have people going door to door to find out where the homeowners want their laterals. Councilman Wiley asked if they could take the easements with them and Supervisor Aubertine said that the easements were not prepared yet.

Councilman Maloney explained that it would be hard to do because not everyone would be home and those easements they did get would be scattered about.

Supervisor Aubertine said that the machinery committee met and they discussed the purchase of a new plow truck. He said knowing that the truck they just received took 3 years to be delivered, they wanted to stay on schedule. Supervisor Aubertine said that truck #56 needs to be replaced as they have spent \$72,000.00 in repairs over the last two years. He said they had three bids and Western Star can deliver in 2025 if ordered now.

Highway Superintendent Bill Pond said that truck would be outfitted differently. He said it is a single wing, one-man operator. He said that truck #56 is 14 years old and he does not want to sink more money for repairs into it.

Supervisor Aubertine said that National Parks needs to approve the fence for replacement at Tibbetts Point. He said that National Parks is not responding to any correspondence. He said that the request was sent June 21. He has also called George Robinson but has not heard back from him.

Councilman Wood said that he attended the Planning Board meeting and Carleton Villa is still in the hands of the Attorney. He said that he relayed the message to the board that budget season is coming up if they want to submit anything.

Councilman Wiley said that they are still moving along with the Club Street Revitalization project.

Councilman Maloney said that he attended the village board and Ambulance meetings. He said that the village would still like to be included in the project plans.

Councilman Maloney said that the ambulance will be trading some of their old equipment for new.

Councilman Wiley asked about their membership and Councilman Maloney said that they are down EMT's. He said they need more help.

Supervisor Aubertine said that the board will schedule budget work sessions for Sept. 11, 18, 25 and Oct. 2. The work sessions will be Wednesday night at 7pm.

Supervisor Aubertine said that the village and town will hold a joint meeting on Aug. 22, at 6:30pm in the village office.

Supervisor Aubertine said that the town board will hold a Q&A session on Aug. 28 at 6pm regarding the potential sewer district.

Councilman Wood asked if the survey raw data has been totaled yet.

Councilman Maloney asked if Matt Cooper will be there and will he have the proposed pipe routes.

Supervisor Aubertine said he would be there, and has generic routes. Councilman Maloney said that folks will want to know where the pipes will go.

#### Resolutions

##### Resolution #52

Resolution #52 was moved by Councilman Wiley, seconded by Councilman Wood. Resolution #53 is to acknowledge the delivery of the 2022 Western Star plow truck and that the town board was made aware that the cost of the equipment for the truck had increased, and it is agreed to amend Resolution #64 of Oct. 21, 2021 and pay the balance of \$131,155.90.

There was the following discussion. Highway Superintendent Bill Pond explained that the increase was for equipment only. All members present voted AYE.

##### Resolution #53

Resolution #53 was moved by Councilman Wood, seconded by Councilman Maloney. Resolution #53 is to authorize the Supervisor to transfer \$131,155.90 from DA599 to DA5130.2R for budget amendment.

There was no discussion. All members voted AYE.

##### Resolution #54

Resolution #54 was moved by Councilman Maloney, seconded by Councilman Wiley. Resolution #54 is to agree to order and purchase a 2025 Western Star plow truck from Tenco Industries in the amount of \$334,025.00.

Councilman Wiley asked if this truck would be outfitted and Highway Superintendent Bill Pond said that it would be completely outfitted and they would take delivery of the truck the end of February beginning of March 2025. All members present voted AYE.

##### Resolution #55

Resolution #55 was moved by Councilman Wiley, seconded by Councilman Maloney. Resolution #55 is to agree to declare the aroha pumps and the 75hp motors from the booster pump stations excess equipment and to be disposed of by the Water Superintendent as he sees fit.

There was no discussion. All members present voted AYE.

##### Resolution #56

Resolution #56 was moved by Councilman Maloney, seconded by Councilman Wiley. Resolution #56 is to authorize the Supervisor to send a letter to Jefferson County Planning department that the Town of Cape Vincent wishes to be Lead Agent for the SEQR regarding the Club Street Waterfront Redevelopment project.

There was no discussion. All members present voted AYE.

A resolution to accept the Standard Work Day for Elected and Appointed Officials was moved by Councilman Wiley, seconded by Councilman Wood. All members present voted AYE.

Bills: General Fund, \$41,334.90; Capital project, \$6,075.00; Highway Fund, \$152,359.37; WD#1, \$42,594.63; WD #3, \$1,400.55; WD #4, \$3,442.99; WD #5, \$4,318.13; WD #6, \$31,345.45.

Councilman Wiley made a motion to approve of the payment of the vouchers, seconded by Councilman Wood. There was the following discussion.

Councilman Maloney asked about the invoice from Edgewater, and why it wasn't submitted for payment in May. Supervisor Aubertine said that it was not submitted in time for payment in May and then was misplaced. All members voted AYE.

The board received a letter from the American Legion letting the board know of their intend to renew their liquor license and asked that the board waive the 30-day waiting period.

Councilman Wiley made the motion to waive the 30-day renewal waiting period, seconded by Councilman Wood. All members present voted AYE.

Councilman Maloney made a motion to have Municipal Solutions file all required disclosure documents on behalf of the town with regard to the BAN in the amount of \$235.00 per filing if needed, seconded by Councilman Wood.

There was no discussion. All members voted AYE.

Jarrold Radley asked the board if the results of the previous survey were available. Supervisor Aubertine said that they would be.

Councilman Maloney made a motion to go into Executive Session at 7:19pm for a personnel matter, seconded by Councilman Wiley. All members present voted AYE.

Councilman Wiley made a motion to come out of Executive Session at 7:51pm, seconded by Supervisor Aubertine. All members voted AYE.

Supervisor Aubertine made a motion to adjourn the meeting at 7:52pm.

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Michelle Bouchard, RMC – Town Clerk