

**Town of Cape Vincent Planning Board**

**February 12, 2025**

A regular meeting of the Town of Cape Vincent Planning Board was held on Wednesday, February 12, 2025 at Recreation Park. The Chair opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

**Board Members Present:**

Dr. Frank Giaquinto- Chair	Noel Bonvouloir- Vice-Chair
Ed Ponto	Shannon Featherly
Harvey White	Paul DuFlo- alternate

**Board Members Excused:** Karen Bourcy- alternate

There were 5 visitors.

**Privilege of the Floor:** None

**The Board welcomed** Paul DuFlo as an alternate member.

**Approval of Minutes:** Board members approved the minutes of the January 8, 2025 meeting with a motion made by Mr. Bonvouloir and seconded by Mr. Ponto with a unanimous vote.

**Old Business: Carleton Villa Revised Site Plan Review Application**

**(Tax Map #: 39.27-1-16)**

No new updates. Continues to be on hold.

**Jarrold Radley Minor Subdivision Application Public Hearing (Tax Map #: 40.09-1-49.117)**

The Board reviewed the application and completed the SEAF SEQR Part II and III which determined that the proposed action will not result in any significant adverse environmental impacts. The Chair opened the Public Hearing at 7:06 pm. Kelly Mosher inquired as to what the subdivision was for. Mr. Bonvouloir stated that the Board was unsure as to why he was subdividing the land. It could be because he is going to sell it. With no further comments, at 7:07 pm, Mr. White made a motion to close the Public Hearing. Mr. Bonvouloir seconded the motion and it carried, unanimously. Mr. Bonvouloir made a motion to approve the subdivision. Mr. White seconded the motion and it carried, unanimously.

**New Business:**

**Donald Munro Minor Subdivision Application (Tax Map #: 41.00-1-41.1)**

Mr. Rob Busler, who is representing Mr. Munro, presented to the Board an application and plat maps for a minor subdivision at 9308 Cemetery Road in Cape Vincent. The applicant is proposing to subdivide an 87.3-acre lot into 1 lot of 13.02-acres and the owner is retaining the remaining 74.28-acres. This subdivision was approved by the Board in March 2023 and Mr. Munro did not file it with the county within the allotted time. The board discussed the application. Mr. Bonvouloir made a motion to accept the application. Mr. Ponto seconded the

motion and it carried, unanimously. A Public Hearing will be held on March 12, 2025 at 7 pm at Recreation Park in Cape Vincent.

**Next Meeting:**

The Planning Board will hold its next regular meeting on Wednesday, March 12, 2025 at 7 p.m. at Recreation Park.

**Meeting Adjourned:** At 7:15 pm., with no further business, the Chair asked for a motion for the meeting to be adjourned. Mrs. Featherly made the motion. Mr. Bonvouloir seconded the motion and it carried with all voting aye.

Respectfully submitted,

Sharon A. Nebbia  
Planning Board Secretary