

February 20, 2025

Regular Town Board Meeting

Present: Supervisor Paul Aubertine, Councilman Dan Wiley, Councilman Alan Wood, Councilman Ron Jacobs, Councilwoman Heather Miller, Highway Superintendent Bill Pond, Keith Brass, Attorney Jim Burrows and approximately 15 people.

Councilwoman Miller joined the meeting at 6:50pm.

Supervisor Aubertine opened the meeting at 6:30pm with the pledge of allegiance.

Privilege of the floor:

Todd Beaton – Todd told the board that he was there to ask the board to vote “No” on Resolution 22 regarding the sewer district.

Butch Cullen – Butch asked if the Site Plan Review for Carleton Villa has been updated, and he asked if there was a new Developer Agreement with Ron Clapp to reimburse funding to the town.

Supervisor Aubertine said that the Developer Agreement was not updated as he has a few questions regarding the agreement he needs answers to before moving forward with an amended agreement.

Councilman Wood made a motion to go into Executive Session to discuss matters with Attorney Jim Burrows, at 6:33pm, seconded by Councilman Dan Wiley. All members present voted AYE.

Supervisor Aubertine invited Town Clerk, Michelle Bouchard to join the executive session.

Councilman Wood made a motion to adjourn the Executive Session and open the regular meeting at 8pm, seconded by Councilman Wiley. All members voted AYE.

Councilman Wiley made a motion to accept the minutes of January 16, 2025, seconded by Councilman Wood. All members voted AYE.

Supervisor Aubertine asked the board if there were any questions regarding the Supervisor’s Financial report. There being none, he asked for a motion to accept.

Councilman Wiley made a motion to accept the Supervisor’s Financial Report, seconded by Councilwoman Miller. All members voted AYE.

Supervisor Aubertine said that he would like to take a few minutes to remember Edward Bender. He stated that Ed was a previous Supervisor and set an example. He said the Ed will be remembered for the commitment he made to Cape Vincent.

Town Clerk, Michelle Bouchard asked the board’s permission to leave the next page in the town’s official minute book blank, in his memory.

Councilman Wood made a motion that a page in the minute book be left blank in memory of Ed Bender, seconded by Councilman Jacobs. All members voted AYE.

Supervisor Aubertine made a motion that the Cape Vincent Town Board express their support to the Corrections Officers who are on strike trying to achieve a safer work environment at the Cape Vincent Correctional Facility and other facilities, seconded by Councilman Wood. All members voted AYE.

Matt Cooper – Matt reviewed the funding for the proposed sewer district recapping the different Grant opportunities. He told the board that the district formation and Bond resolution must be completed by May 30, 2025.

Matt also spoke about water district #7, reviewing the funding and schedule. He said that they are still waiting for easements to come in.

Matt told the board that water district #9 does not have any action items at this time He did review items for the preliminary engineering report/map plan, such as evaluation of potential service areas, costs and EDU assessments, and a funding analysis.

Supervisor Aubertine asked Matt to assist in reaching out to those property owners who have not signed their easement yet. Matt said they would do this.

Highway – Bill Pond said that they are out of salt but he is hoping for an emergency delivery that evening.

Bill told the board that Bill Kuellertz has retired, and he would like the board's blessing to hire Jay Gault. The board told Bill they are on board with this hire and to go ahead with the hiring process.

Bill reported that they have had several breakdowns and are going to be getting the snow blower out.

Recreation Park – Keith Brass said they have had meetings, and a pizza party for a basketball team. He said that they created a sledding hill and that there would be a winter run being held this weekend, with the organizer using the building.

Water – Keith Brass said that they have had a few broken pipes, they are clearing snow from the fire hydrants, and the cap blew off the water tower. They are waiting for the wind to subside to replace it.

Supervisor Aubertine said that the town board will interview Maret Salisbury, who sent in a resume to fill the vacancy on the Zoning Board of Appeals, at the March 6 work session.

Councilman Wood said that he attended the Planning and Zoning board meetings and all is running fine.

Councilman Wiley asked for the board's blessing to allow the use of Recreation Park for training for the Grasshopper league. The board agreed to the use of the building for baseball training.

## Resolutions

### Resolution #20

Resolution #20 was moved by Councilman Wood, seconded by Councilwoman Miller. Resolution #20 is to authorize the Supervisor to sign the Concession Agreement between the Tibbetts Point Lighthouse Historical Society and the Town of Cape Vincent for one year, Oct. 8, 2024-Oct. 7, 2025.

There was no discussion. All members voted AYE.

### Resolution #21

Resolution #21 was moved by Councilman Wiley, seconded by Councilwoman Miller. Resolution #21 is the board's acceptance of Judge Denecke and Judge Fix's as presented for audit.

There was no discussion. Roll call vote taken:

Supervisor Aubertine AYE; Councilman Wiley AYE; Councilman Wood AYE; Councilwoman Miller AYE; Councilman Jacobs AYE.

Resolution #22

Resolution #22 was not moved or seconded. Resolution #22 is to authorize the town's engineers, Barton and Lodguidice to revise the SEQR document to include additional service areas, and to prepare maps for the creation of a sewer district AND that the town board agrees to move forward with the creation of the proposed sewer district.

THIS RESOLUTION DID NOT PASS.

Tim White gave the board an update on the Club Street project. He said that the DEC issued a permit for the board house demolition and he gave an update regarding Edgewater and the grants. He said that the Village Planning Board approved the Club Street Site Plan application.

Tim talked about the payment requests, those that have been made and those received. He also said he has had a meeting with Jenn Voss, NY Forward Grant Project Manager. He said that she had forwarded the grant information to Dept. of State. Tim said the ball is in their hands now.

Bills: Highway, 19-44, \$36,985.87; Capt. Projects, Club St 4-10, \$22,479.93 & WD #7, \$11,305.75; WD #1, 11-24, \$30,753.25; WD #2, 20, \$1,916.07; WD #3, 20, \$1920.60; WD #4, 12-14, \$2,426.68; WD #5, 11-24, \$3,479.38; WD #6, 14-23, \$1,023.31.

Councilman Wiley made a motion to approve of the payment of the vouchers, seconded by Councilman Wood. All members voted AYE.

Councilman Wiley made a motion to go into Executive Session to discuss property acquisition at 8:25pm, seconded by Councilman Wood. All members voted AYE.

Councilman Wood made a motion to come out of Executive Session at 8:37pm, seconded by Councilman Wiley.

Councilman Wiley made a motion to adjourn the meeting at 8:38, seconded by Councilwoman Miller. All members voted AYE.

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Michelle Bouchard, RMC – Town Clerk